

Enrollment Contract

SCHOOL YEAR _____ GRADE ____

I/We, the parent(s) or guardian(s) of, do hereby acknowledge that I/we are aware of, and will adhere to, the following policies of World of Knowledge: A Montessori School. (initial)
I/We agree that the above named child is admitted for the full year . I/We hereby agree to pay tuition and fees for the full year . (or for the remainder of the year if the enrollment is after school opens) (initial)
I/We agree that said tuition and fees are not subject to adjustments or refunds because of absence, illness or withdrawal of the child from the school after the school has accepted the child for enrollment (initial)
I/We agree that this is an annual binding contract. This enrollment is <i>not</i> transferable, assignable or refundable (initial)
I/We agree that the enrollment will be cancelled and services suspended if payment schedules are not met. In the event of an overdue account, the student will NOT be permitted to attend class after the 10 th day of the month following the overdue month. This policy will be strictly enforced. The only exception to this policy will be from permission obtained from the Owner. Please note: Tuition fees are due whether your child attends or not (initial)
If, in the opinion of the Owner, a student who has been accepted indicates by his/her behavior that he/she is either not ready or not adaptable for a Montessori Program, it is at the discretion of the Owner to have the student withdrawn. Future re-admittance shall be at the discretion of the owner.
In the event of withdrawal, at the request of the parent(s), the school MUST be notified in writing, 30 days prior to the withdrawal, stating the reason for the withdrawal. It is at the discretion of the Owner to release the contract.
In connection with any litigation arising out of this contract, the prevailing party shall be entitled to recover all costs incurred, including reasonable attorney's fees.
World of Knowledge: A Montessori School reserves the right to change or revise any policy pertaining to the operation of the school without notice.
In the event of destruction of school property by my child, I will reimburse the school for any replacement or repairs of said destroyed property, whichever the school deems appropriate (initial)

World of Knowledge: A Montessori School is a NON-SMOKING CAMPUS! The campus includes the parking lot (on the side of the building), as well as the "round about" in front of the school. Please adhere to our campus policy. I/We also understand that the "round about" and the street in front of the school are not for parking my vehicle to come into the school. We ask for you to use the "round about" only to drop off and pick up. I you need to come into the school, please park in our parking lot and come inside	continuity and promoting the student's progress. The faith of the parents or guardians of the students to experience. The absence or tardiness of students, at to of this enrollment contract. We as parents and a management to our children by attending school regalisences and / or tardiness may lose privileges (i.e. terminated from our school (initial)	he discretion of the school, is cause for termination as a school need to show responsibility in time ularly and arriving on time. Students with excess
vehicle to come into the school. We ask for you to use the "round about" only to drop off and pick up. I you need to come into the school, please park in our parking lot and come inside	the parking lot (on the side of the building), as well a	as the "round about" in front of the school. Please
### Parent(s) Name: ### Parent(s)	vehicle to come into the school. We ask for you to us	e the "round about" only to drop off and pick up. If
COMMITMENTS, VERBAL OR OTHERWISE, WERE MADE BY WORLD OF KNOWLEDGE: A MONTESSORI SCHOOL. Mother's signature:		ment is due and payable during the enrollment
Father's signature:	COMMITMENTS, VERBAL OR OTHERWISE, W	
World of Knowledge tries to send most of our correspondence via email, website (www.worldofknowledge-fl.com) and/or Facebook. Please list your e-mail address(es) that you would like us to send notices to. Please make sure to "like" us on Facebook to receive updates on upcoming events, view our photo gallery of field trips, fundraisers and projects in the classrooms and receive important information. Thank you for your understanding and your help to preserve the environment. Please note: We do not copy every piece of information in order to preserve the environment. Parent(s) Name:	Mother's signature:	SSN #
"Go Green" World of Knowledge tries to send most of our correspondence via email, website (www.worldofknowledge-fl.com) and/or Facebook. Please list your e-mail address(es) that you would like us to send notices to. Please make sure to "like" us on Facebook to receive updates on upcoming events, view our photo gallery of field trips, fundraisers and projects in the classrooms and receive important information. Thank you for your understanding and your help to preserve the environment. Please note: We do not copy every piece of information in order to preserve the environment. Parent(s) Name:	Father's signature:	SSN #
World of Knowledge tries to send most of our correspondence via email, website (www.worldofknowledge-fl.com) and/or Facebook. Please list your e-mail address(es) that you would like us to send notices to. Please make sure to "like" us on Facebook to receive updates on upcoming events, view our photo gallery of field trips, fundraisers and projects in the classrooms and receive important information. Thank you for your understanding and your help to preserve the environment. Please note: We do not copy every piece of information in order to preserve the environment. Parent(s) Name:	DATE:	
Parent(s) Name:		roon ⁹⁹
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Authorization for Emergency Medical and Surgical Treatment

I/We hereby give consent for any medical or dental treatment, anesthesia, surgical operations, radiology and laboratory work recommended by the attending physicians assigned to the named child at the nearest hospital if the child is submitted for emergency treatment by World of Knowledge: A Montessori School.

Signature of Mother:(Parent or Guardian)		Da	te:
Signature of Father:		Da	nte:
Medical Alert Inf (Allergies, medica	formation: al and/or handicap condit	zions)	
Child's Physician:		Phone	Number:
Other persons to r	notify in case of illness or	r accident (REQUIR	(ED)
Name:	Relationship	Phone:	Able to pick up? (yes / no)
Name:	Relationship	Phone:	Able to pick up? (yes / no)
Name:	Relationship	Phone:	Able to pick up? (yes / no)
Name:	Relationship	Phone:	Able to pick up? (yes / no)
Name:	Relationship	Phone:	Able to pick up? (yes / no)
Does your child have Please explain:	e any personality traits, fears	or habits that will help u	s to better understand him/her?

<u>Please Note: Immunization and current physical</u> <u>records must accompany your child.</u>



Website, Facebook and Photo Publication Release Form

World of Knowledge: A Montessori School is utilizing the Internet and the latest technologies through the development of its school website at www.worldofknowledge-fl.com and on Facebook to streamline communications and support student learning as well as photo publications (yearbook, flyers, brochures, etc). These are primarily used to publish school and related information for new, current and prospective students and their families. As such, student photographs and work may be included to highlight school and class projects, activities and events.

World of Knowledge wants to ensure that certain web publishing guidelines are followed in the development of the school web site and on Facebook as well as photo publication. For this reason, we require parental or guardian consent for the release of student photographs and student work to be published at the web site or on Facebook or any photo publications.

Publishing guidelines include:

- No personal information such as full name, address or telephone number will be published on the Internet or any ad.
- No photos will be used which represent the child in a negative or demeaning way, including imagery that may be suggestive of above statement.
- No partial or inappropriate clothed photos will be used.
- Group photos of students may be published WITHOUT parental or guardian permission only if individual students are difficult to identify (even with full frontal view or one-half or more of the student's face is out of view).

Unless a written statement to the contrary is filed with the school office, all students, parents, and guardians give implicit permission and authorization to World of Knowledge to use any photograph that is taken for instructional or promotional purposes. By granting permission, students and their families and guardians release any and all claims against World of Knowledge.

and guardians release any and air claims against world or knowledge.		
Permission IS granted to use photographs and work of my child on the school we publications following the guidelines above.	eb site, Facebook and photo	
Permission IS NOT granted to use photographs and work of my child on the schohoto publications.	ool web site, Facebook or	
Name of Student (please print):		
Signature of Parent/Guardian:	Date:	



Parental Involvement Contract

By virtue of enrolling your child(ren) in World of Knowledge: A Montessori School, you are registered as an active member of the Parent Booster Organization (PBO) with all the stipulations this entails. Our primary responsibility is to enhance each student's overall educational experience.

Families are needed and encouraged to take part in various school activities. Your participation aids the day-to-day running of the school, which in turn benefits our children and exhibits your enthusiasm for and involvement in their education.

As a means of meeting our responsibilities and obligations, each family is required to complete twenty (20) hours of parent involvement hours by actively participating in the following:

- Field trips (requires a copy of your driver's license and A Note To Chaperones form signed)
- Playground/lunch monitoring
- School events/fundraisers
- See Parent-Child Handbook for other opportunities

The administration recognizes the need to plan for the school's current and future needs and growth. The efforts of all are needed to keep tuition manageable for our families. It is for this reason that we request the participation of all our parents in fundraising efforts and volunteer work. A monetary charge of \$20.00 per hour will be assessed for each parent involvement hour not completed by mid May. All families are encouraged to keep track of their completed hours in case discrepancies arise between hours actually worked and hours reported.

If all hours are completed by the deadline and your tuition balance is current, a refund of \$50.00 from your application fee with given back to you at the end of the year.

Please complete, sign and return this form with a copy of your driver's license(s) to World of Knowledge.

Parent's Names:	
Home/Cell Phone Numbers:	
Interested in becoming a Parent Booster Organization board memb	oer (yes / no)
Parent(s) Signature:	Date:

A Note to Chaperones (Field Trips)

Thank you for chaperoning our field trip. Without your help we would not be able to venture outside our classroom and enrich your child's education. We ask your help and cooperation with the following:

- 1. Please be sure to watch all of the children who ride in your car throughout the entire day. They should not leave your supervision, go to the bathroom alone or depart from the group. They should hold a hand in parking lots and walk at all times. No running please. If any child does not listen to you or stay with you, please inform a teacher immediately. We will discreetly handle the situation and take over the supervision of that child for the rest of the day.
- 2. It is very important that you drive directly to the field trip site and directly back to school afterward. Stops for food, gift shops, etc. are not permitted. Many parents are waiting for the children to arrive back at school and become alarmed when you do not return promptly.
- 3. If you have any difficulty with a student or become lost the school's phone number is 727-934-3028. If you would like a teacher to ride in your car, please let us know and we will try to arrange it.
- 4. We will provide written directions for each field trip.
- 5. We would like to have everyone caravan to the best of your ability.

Thank you for your help and we hope you have an exciting adventure on our field trip.

6. School insurance requires us to photocopy each field trip driver's license. A copy must accompany this form.

I have read note to chaperones (field	ld trips) and agree to comply.
Parent Signature	
Date	



Consent and Contact Form (**We need a copy of your driver's license for Notary & Field Trip Purposes**)

This form is to be completed and signed by the child's parent or legal guardian.

Name of child:		Date of birth:
In the event the child named above is injured me, the other parent, or the legal guardian at		
Parent's (legal guardian's) name:		
Telephone numbers:	on:	(hours/days)
Parent's (legal guardian's) name:		
Telephone numbers:	on:	(hours/days)
In the event that I or the others listed are not first aid for the child named above and to take emergency medical services (EMS) system a to	ke the appropriate me and arranging transpo	asures including contacting the ortation
Signature:	Date: _	
Sworn and subscribed to before me this	day of	,
By(Parent/Legal Guardian)	and is perso	nally known to me.
Notary Public	_	

World of Knowledge: A Montessori School 1935 Abacus Road Holiday, Florida 34690 (727) 934-3028 Fax: (727) 937-0642



Elementary / Middle and High School Rules

Date

- 1. Respect to our teachers and staff as well as each other is strictly enforced.
- 2. Homework will generally be given Monday through Thursdays. We try to not give homework, but if your child does come home with some, it MUST be turned in the next day to be given credit. It is your child's admission to class.
- 3. Radical hairstyles (i.e. color / cut) will not be allowed. Uniform school shirts and solid colored bottoms (cream, khaki, dark blue and blue jeans ONLY) are required everyday unless otherwise specified. No rips / holes / stains on any clothing is acceptable.
 - A. Students that arrive not in school uniform:

First Offense: Student will receive a phone call home to bring proper clothing. Second Offense: Student will receive a phone call home to bring proper clothing and will receive a lunch detention.

Third Offense: Student will be asked to go home.

4.	In the event of destruction of school property, my parent(s) and / or I will reimburse the school for any replacement or repairs of said destroyed property, whichever the school deems appropriate (initial)
5.	I understand that it is my responsibility to be at school on a regular basis and to school on time every day. I understand that if I do not attend school regularly or show up late continually, I could jeopardize my ability to attend field trips and / or fun school activities and could lead to possible termination of enrollment if continued.
6.	Materials fee covers classroom supplies, end-of-the-year testing and consumable textbooks. Hard cover textbooks remain the property of the school and are <u>not</u> to be written in.
 I h	have read the elementary rules and agree to comply.
Pa	rent Signature Student Signature

Date

Payment Schedules

Voluntary Pre-Kindergarten Program (VPK)

Five (5) Mornings 9 AM – 12 PM Extended Care "Drop In" Per Day	Covered by ELC with current voucher \$ 25.00 (anything past 12:30 PM)
Five (5) Full Days with 4 PM pick up	\$ 250.00 / month
Five (5) Full Days with 6 PM pick up	\$ 350.00 / month

Pre-School Program

Registration Fee (non-refundable) *Please see parent-child handbook on how you can ear	\$ 100.00 / annual fee due with contract on ½ of your registration fee back!
Pre – K half days (pick up by 12:30 PM) Extended Care "Drop In" Per Day Monthly – 4 PM	\$ 4,580.00 / annual or \$ 458.00 / month \$ 25.00 (anything past 12:30 PM) \$ 6,150.00 / annual or \$ 615.00 / month
Monthly – 6 PM \$ 6,500.00 / annual or \$ 650.00 / month *Ask for options with lump sum payments for semi-annual or annual payment!	

Elementary (K-5th grade) / Middle School / High School

Registration Fee (non-refundable) *Please see parent-child handbook on how you can earn	\$ 100.00 / annual fee due with contract 1/2 of your registration fee back!
Book Fees / Testing / Technology Fees (non-refundable)	$$225.00$ / annual fee due by July 1^{st} .
Monthly – 4 PM Monthly – 6 PM	\$ 7,350.00 / annual or \$ 735.00 / month \$ 7,650.00 / annual or \$ 765.00 / month
*Ask for options with lump sum payments for semi-annual or annual payment!	

^{*} Tuition is annual, however, you may pay monthly with no additional costs.

Parent Signature	Date

^{*} There will be a \$20.00 late fee charged if the monthly payment has not been received 5 days from the payment due date.

^{*} There will be a \$30.00 fee charged for returned checks.

^{*} **PLEASE NOTE:** If you choose to pay tuition monthly and your child begins at the beginning of the school year, your first month payment is due by August 1st.

^{*} Our teachers and staff time is valuable, so please make sure to arrive before 6 PM. If you arrive after 6 PM, a \$25.00 late charge will be assessed to your next month's bill. This is per incident. An additional \$15.00 charge will be assessed for every 10 minutes thereafter.